

Agenda with Minutes

Technical Advisory Board

Thu, 6 Feb 2014 13:00:00 +01:00 (CET)

2014-02-06T13:00:00+01:00

Present:

Robin Benjamins (chair)

Mark Palmer

Manoj Dharwadkar

Nils Sandsmark (observer)

Lillian Hella (minutes)

1 Approval of Agenda

Agenda approved.

2 Approval of Minutes

Minutes approved.

Action (1 2014-02-06): Action list items from the TAB should be collected in a spreadsheet with related documentation (responsible, progress, result etc.) (PCA)

A "Master RDL Action Item List" should be created and include relevant topics from the TAB meetings and RDL topics. This list will be shared with the community (outside the TAB) and will aim to seek agreement with other groups. However, it will be the TAB that sets the priorities for PCA. The TAB will manage this master list on behalf of the community. The TAB meetings need to work through all items and we aim to reach a level of agreement before any action moves forward. When resources to execute action are required, it is a possible for external resources outside PCA to contribute (however, procedures are required).

Action (2 2014-02-06: Produce Master RDL Action Item List and email list of interested people (Robin)

3 SIG Reports presentation

The MMT and Geometry SIG reported status.

MMT has approved first batch of templates. Information about the process and results are available here:

<https://www.posccaesar.org/wiki/SigMmt/review>

<https://www.posccaesar.org/wiki/SigMmt/Templates/Approved>

An item about representation of templates should be added to the agenda for the next MMT meeting (end of February). This will be valuable for the users, and feedback on this issue is wanted from the members of MMT.



Geometry SIG proposal for new content has been uploaded to PCA development endpoint. They are waiting for notice about the further progress. Lillian will attend the Geometry SIG meeting February 13.

4 PCA follow up on development -> endpoint procedures

Existing procedures have been updated to produce a simpler process, and the steps are also related to the Development, Staging and Production endpoints. The procedure is available here:

<https://www.posccaesar.org/wiki/RdsMaintenanceProcedure>

For the validation part of the process the criteria need to be specified. The type of members of the validation team needs to be considered. It is logical to include external experts and ISO 15926 experts. However this can be a challenge in practice, and we will have to come back to this issue. If something not properly validated is accepted, there is a risk that there will be no validation after this step.

Action (3 2014-02-06): Add numbers to headings for the maintenance procedures (Lillian)

Action (4 2014-02-06): Write down specification for validation criteria (PCA)

5 Planning SIG

Not discussed at this meeting - postponed.

6 Roadmap and Landscape

Not discussed at this meeting - postponed.

7 IIP and how it fits in with the SIG model

Any of the PCA SIGs producing RDL extensions should route them to IIP so that they can be added to the list of items to be processed to be defined as a tips (get their tip definition). The Geometry SIG, Instrument and control SIG and others should send their newly produced templates to IIP. IIP is not specific to any domain and will consume outputs from all SIGs. This will be valuable for modelers and business.

8 A.O.B.

There will be an industry day (May 7th) in conjunction with the Philadelphia ISO meeting. All are welcome.

A new TAB meeting will be called to discuss the emerging "Master RDL Action Item List" (MRAIL). This comes from the need to establish the TAB roles, processes,



organization and communication related to the MRAIL. Weekly meetings are expected. Note that future TAB meetings will start 30 minutes later than before.

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